DRAFT Minutes
Wednesday, December 5
1 p.m. – 5 p.m.
FAMU
Walter L. Smith Architecture Building
1938 S. Martin Luther King Jr. Blvd, Room 232

In Person Attendees: Anne Prestamo (Chair, FIU), Carol Hixson (FAU), Kathy Miller (FGCU), Jean Phillips (FSU), Lisandra Carmichael (UNF), Faye Watkins (FAMU), Gary Albarelli (FL Poly), Stephanie Clark (UWF), Judith Russell (UF)
Remote Attendees: Barry Baker (UCF), Gale Etschmaier (FSU)
Guest Attendees: Elijah Scott (FALSC), Valerie Boulos (FSU, Note taker)

1. Welcome and Introductions
   Anne Prestamo (FIU), Chair
   • Attendees introduced themselves. USF, NCF were unable to attend.

2. Agreement on Agenda
   All
   • Agenda approved with no additions.

3. Review/Approval of September 2018 Minutes
   All
   • Minutes approved.

4. Review of Committee/Interest Groups Reports

   Collections Advisory Committee (CAC) – No Report

   Law Libraries – No Report

   Cataloging, Authorities, and Metadata Committee (CAM)
   • Elijah has been in touch with the CAM Chair following their recommendation request at the last CSUL meeting: to extract e-resource records from the shared bib database. FALSC staff note that it was a 2-3 year project to implement shared bib, and it is likely to be a similar long process to extract holdings. The FALSC team suggests reviewing the issues to consider interim solutions while awaiting ILS process; new systems may have improved handling of such items.

   Medical (FCALM)
• The FCALM report includes a list of medical resources that the members can access through various collaborative agreements.
• It was also noted that there is a trend of increasing demand for Spanish resources. FIU has a LibGuide in Spanish on how to use PubMed if anyone needs to link to it.

**Action Item:** Anne will send the guide to Valerie, who will distribute to the CAC and ERS listserv. Valerie will also send to Martin Wood for FCALM follow-up.

**Special Collections Interest Group**

• Update on progress for recommendation on “BTAA Principles and Protocols for Interlibrary Loan of Special Collections”
  
  o The group made several suggestions on how to promote collections and share information. For instance, a guide of collections could be helpful so that people know which institutions hold certain materials.
  
  o The ability to lend materials in Special Collections varies amongst our institutions, but in the spirit of collaboration some items are loaned for display or special events. The BTAA Principles looks to codify this type of unofficial collaborative lending. It may be worth trying to frame what types of materials this would entail as a pilot program.
  
  o There may be further opportunities as we move from Archon to ArchiveSpace to create more cross-institutional views.
  
  o Philosophically there is an agreement and willingness to share, but the costs of shipping could be prohibitive to preserve the materials.

**Action Item:** Anne will ask the Special Collections Interest Group to:

1. Draft guidelines for a pilot policy for selective ILL amongst willing institutions. Make sure to address shipping costs and other related costs within the document.

2. Draft an action plan on collaborative collection information sharing plan (per the report), preferably for the spring of 2019.

5. **Update on Florida Dark Archive (FDA)**

  **Elijah Scott (FLVC)**

• There has been much discussion during several meetings and open forums in the last month. FALSC is looking for the best path forward for the FDA. The software and systems are at end of life and potentially in danger of crashing any time. The current idea is to sunset the FDA and return the data back to all participating institutions to let the individual institutions determine what is best to do with their data. FALSC may help identify options for those that need it.

• UF put forward an option with a very reasonable cost per terabyte (approximately $3-$5 per tb). This would not be a publicly accessibly platform, but would give a place for the files to
be housed and easily retrieved as needed. It would provide a secure backup but not a searchable structure. FALSC should be able to migrate data to UF for those who want it, as they will already be migrating UF’s data.

- The landscape for archival solutions has changed significantly in the last 3-5 years.
- FSU is implementing Archivematica to manage the archival material. UF uses something called Limb. If people beyond UF are interested, other management tools may need to be explored.
- A concern was expressed that FALSC may be unable to fulfill past promises on digital collections. Are other services going to be sunsetted?
  - Elijah responded that the interest is to get stability, and sunsetting the FDA should provide a point of stability in digital services. For example, Islandora does not have a major cost attached to it and there is sufficient funding to support it.
- There are 3 services of concern: Islandora, OJS, and PURLs. Members would like to ask for commitment for the different services, perhaps even a Memorandum of Understanding. It could take up to 3 years to plan and migrate some of these services, not to mention cost, so members need ample warning if these systems were to be discontinued by FLVC. We also need to understand what the future vision is for these services.
  - Elijah responded that there is a forthcoming quarterly development statement for Islandora enhancements and updates.
  - A suggestion was made for MCLS and FALSC to have a planning meeting about digital services and future directions. If the collective group can better articulate what is important, everyone will be in a better position to discuss needs with FLVC.
  - There was a question as to the use of digital platform services across the colleges, and whether non-digital service users would be voting on the products. Also there was concern that there may be some confusion as to what the ramifications of some of these discussions are – i.e., I don’t “use” Islandora, but may use items hosted on Islandora.
  - May want to have a vote by the MCLS and bring the matter to the Executive Advisory Council; may also want to consider documenting and making recommendations on relationships and needed Service-Level Agreements and MOUs.
- Another financial stress is e-resources, which has not increased in years. We need to find a way to solve this funding problem. Previous legislative budget requests (LBR) did not work. Perhaps the members of CSUL and the college libraries could work together to get presidents and provosts from both systems to request a combined LBR. FALSC is trying to find ways to gather and promote shared collections usage which could aid in promotion of resources. We also need to come up with a list of specific e-resource needs and what it would cost. OpenAthens could also help toward this analysis, and can show how faculty usage in the resources results in grant funding.

**Action Item:** Judy will request permission from the UF CIO to share the FDA data cost proposal document with the full CSUL.
**Action Item:** Members should consult with their staff as to what the needs for FDA data are (i.e., just storage? Retrieval mechanisms? Services?) for further conversation with UF.

6. **FALSC Update**

**Elijah Scott (FLVC)**

- Many e-resources came back with high inflation rates this year. Rachel been strongly negotiating and has secured lower percentages for many of them.
- OCLC will be at MCLS Thursday afternoon to present information on the state and FALSC-paid services. Part of this is to determine what happens when the State Library service contract ends in October 2019. FALSC pays $249k as an OCLC access fee, but we’re not sure what this covers. It appears to be a fee for staff to login. The cost goes up 4.08% every couple years. OCLC has given a breakdown of what they feel the service is worth for the individual institutions. We may need to renegotiate our local services with OCLC. If we can cancel these OCLC services, then potentially those funds can be used toward something like OpenAthens. In addition to the fees paid by the State Library and FALSC, the SUS libraries are paying $1.1 million and the FCS are paying $129k.
  - If the State Library is cancels its membership, the individual libraries’ holdings will not show up if someone does a search in FirstSearch/Worldcat.org
  - Elijah will forward the data to the members.
  - Gale reports there was a similar situation in California. She suggests reaching out to CSU Northridge or Humboldt; Eddie Choi who does the negotiations would be a good person to contact.

**Action Item:** Gale will reach out to the California libraries to get more information about their experience.

- The Library Services Platform ITN should be out next week. The Reviewer list may have additional spaces open for appointments for special libraries. We expect there may be up to 4 companies placing bids. A request was made that Elijah remind MCLS of the process and not accepting vendor visits about Library Services Platforms. FALSC is expecting a 60 day open window for the ITN. UWF Procurement is not likely to be reviewing the documents for system specifics, just making sure they meet Procurement guidelines.
- Mike Dieckmann will be at the MCLS meeting this week if there are any questions. He is the CEO of FLVC. He reports to Pam Northrup.
- FALSC is 51% of the FLVC budget; it used to be about 90%. Of the remaining 49% of the budget, about 80% contribute some of their time to FALSC initiatives.
7. **FSU Experience with EAST Monograph Retention Program**  
**Roy Zeigler and Eric Love (FSU)**

(Review documents available at [https://library.fiu.edu/csul/december](https://library.fiu.edu/csul/december))

- Space has been a priority at FSU over the last decade, with a variety of projects designed to increase student seating. The current goal, started in 2016, is to clear out 2 floors in the library. This started with the purchase of many online journal backfiles to withdraw titles. FSU then joined the Eastern Academic Scholars Trust (EAST) for monographic retention sharing. EAST works with Sustainable Collections to analyze holdings across the participants to recommend strengths of their collections and titles for retention. HathiTrust is also in the Sustainable Collections dataset and holdings can be compared against them – for example, SC recommended FSU retain 40,000 HathiTrust titles due to scarcity. FSU is currently in the process of withdrawing materials in remote storage based on Sustainable Collections retention recommendations and EAST agreements.

- A similar project could be an opportunity within Florida to distribute shared collections. This could be complementary to what FLARE is doing. Retention policies currently in place with EAST includes a distributed print retention program housed within your library, whereas FLARE is housed in Gainesville. The pricing model is based on number of volumes. One advantage of EAST is they are an established group; there is also an annual meeting day. Holdings comparisons could do this without GreenGlass and EAST but would take significantly longer. Pricing models in this realm are still somewhat experimental because many of these projects were grant-funded and grants are ending (i.e. WEST).

- EAST does have multiple copies retained so there is not just one copy across the member libraries. Members may be asked to retain a copy even if there is already a copy in the membership.
Costs are outlined in the document provided (https://library.fiu.edu/ld.php?content_id=45784398). Costs could be paid over several years.

The GreenGlass product is technically a snapshot of your collection at the time of the data load. The data is a one-time load and not regularly refreshed. Access is granted for two years.

Eric Love presented a demo of GreenGlass at FSU. Eric can be reached at celove@fsu.edu if members have any questions or want additional information or demos.

**Action Item:** Roy will reach out to Sustainable Collections to see if it is possible to have a consortia account, whereby the shared bib catalog is compared against the product (instead of individual library records). This could potentially save money across the system. Ben is at an EAST meeting and will broach the question with them; will also see if membership could be extended to the college system.

**Action Item:** A task force will be created for interested libraries. Send volunteers to Carol Hixon by December 21. The group is requested to report at the second CSUL meeting in 2019. Volunteered at the meeting were Roy Ziegler (FSU) and Ben Walker (UF).

### 8. CSUL E-Resource Update

**Rachel Erb (FLVC)**

– (Cambridge, Wiley, Clarivate)

**Clarivate**
- Seeking a 4 year contract (Jan 2019-Dec 2022)
  - Incentives have been offered to lower the annual percentage cap if we make a $200k threshold.
    - As of yesterday spend is $167k; we need an additional $33k by December 31 to make the threshold.
  - Contract is skeletal; mostly seems to revolve around non-database products. There are several terms that are not preferable and/or technically against Florida law which we’ve requested be redlined.
  - Clarivate has been responsive and timely to our requests.

**Wiley**
- Seeking a 5-year contract
- Business terms and contract are still being negotiated.
- Wiley agreed to minimal annual increases for a 5-year agreement if tokens can be removed from the agreement. Question is whether tokens are really valuable to us.
- Added open access terms which Wiley has accepted. Just got some of the statistics on December 5, including number of articles published by Florida authors.
- Recently received their revised agreement which had many of our important items redlined, including much of UWF’s addendum.

**Cambridge**
Least amount of progress. Cambridge slow to respond. Looking at a 5 year contract.

Total value of deleted items will be taken out of the database fee, but new titles will be added.

Still trying to get business terms finalized. We are requesting a clause that new titles that come in are at the same percentage rate as the current Cambridge titles; in the past some takeover titles have seen double-digit inflation for the first year.

Also adding in open access clauses and 75% discount on print titles.

They did propose a database model with a 5% increase per year, with a print discount at 50%.

Rachel is looking for feedback on how well the process has been working

Doesn’t matter how early you start, it never seems to be enough time

Rachel is doing excellent at keeping track of the status of negotiations and outreach to vendors.

2019 expected negotiations: Taylor & Francis. Rachel recommends reviewing the usage at everyone’s institutions as a first pass at what is being used and what is needed.

End of 2020 expected negotiations: SAGE, Springer (which may be extended for another year)

A suggestion was made to do an inventory of what contracts are on the portal and what are missing from external contracts of relevant participants.

We need to work within the confines of the UWF processes. Turn around time at UWF is typically 4-6 weeks for contract reviews.

A recommendation was made to have teams named earlier in the year, and potentially smaller teams.

UWF General Counsel recommends one person review the initial contract and redline it, then bring to OGC, then the team.

Not every e-resource librarian handles contracts, so we need to identify people who could/should be involved.

Consortia Manager is still in the process of being licensed. It could potentially address many issues of the web portal.

Action Item: Rachel will share the Wiley author publication statistics with CSUL.

Action Item: Conduct an inventory of licenses on the FLVC E-Licensing portal. Recommendation is for FALSC to make an initial list of what is on the portal and work with CAC to identify missing contracts.

Action Item: For next meeting, review Taylor and Francis usage for discussion to prepare for the 2019 negotiations.

9. FSU Elsevier Update

Gale Etschmaier (FSU)
• FSU has initiated termination of their contract agreement with Elsevier. Discussions were held to try to reduce pricing by 25-50%, and perhaps make one-time purchases to help the publisher preserve their revenue stream, to no avail. FSU is working on a software solution which will allow faculty to purchase articles directly rather than primarily relying on ILL delivery from our partner institutions. FSU is also open to making adjustments to add title list if needed. Faculty have been asked to provide feedback and ILL statistics will be monitored for frequently requested titles.

• At the ASERL meeting later week, there was a presentation showing the portion of library budget which are going into electronic subscriptions. Over the last 10 years the portion has increased significantly.

• FSU’s dropping of the contract will have no effect on the rest of the participants.

10. Roundtable – Library Updates

   • FAMU – drastic cuts in e-resources due to budget shortfalls this year. No relief seems to be in sight.
   • How do we get our case before the higher eyes of CAVP and the Presidents?

11. Future Meeting Dates

   • From last meeting: task force for data driven task force. The group was formed, charged and tasked. Expected to report at the first meeting in 2019.
   • Next MCLS Meeting – March 7-8 @ St. Pete College; expected CSUL meeting on March 6-7.